

Punch-out and static catalogs only differ in the shopping experience. The final checkout process remains the same for both catalog types.

RealPage storefront is where the customer selects how they wish to shop: Punchout or Catalog (boxed in green).

| ≡ | Spend Management zzzVendor Company Chadwell Supply | enter product name, typ | pe, aQ 🖶 | â | F | Vendor Company VC | | | | | | | | | |
|---------|---|-------------------------|---------------|--------|----------|----------------------|--|--|--|--|--|--|--|--|--|
| 5 | Storefront Shop Online | | | | | Selected | | | | | | | | | |
| • | Shop Online Shopping Lists Quick Order Frequent Purchases Browse Categories Category Index Product Search | | | | | Create Offline Order | | | | | | | | | |
| | Shop for Items in Your Selected Catalogs to Create an Online Order | | | | | | | | | | | | | | |
| ~ | enter product name, type, or sku Search | | | | | | | | | | | | | | |
| * | Shop By Punchout Vendor | | | | | | | | | | | | | | |
| <u></u> | | | | | | | | | | | | | | | |
| ¢ | | | | | | | | | | | | | | | |
| U | | | | | | | | | | | | | | | |
| | Shop By Vendor Catalog | | Show Preferre | i Only | Shop All | Shop Selected | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | Chadwell> | | | | | | | | | | | | | | |
| | YOM ONER (OUR TINCY I NEXT DAY | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | Shop By Category | | | | | ~ | | | | | | | | | |

Static Catalog Experience

1. Search for an item by keywords or category (boxed in green).

| | Spend Management zzzVendor Company Chadwell S | eply | | | | enter product name, type, o Q | |
|---|---|--------------------------------|--|--------|-----------------|-------------------------------|--|
| | Back | 3,258 Products Found | | | Page 12345 # | | |
| | Supplier Hosted Catalogs • | Sort By Product Brand Supplier | Price | | View III | | |
| 1 | Your Selection | IRWIN #2 PE | HILLIPS POWER BIT | 412014 | \$4.58 PK | | |
| | Enter keyword to search: | IRWIN #2 PH | ILLIPS POWER BIT | | Ouentity (1) | | |
| | Show Preferred Only | Chadwell Suppl | 4 10/20/21 | | Add to | | |
| | | Lasi keresi. | 10/20/21 | | Can | | |
| 1 | Refine Search Quick Order | IWAF255DG | IRWIN SCRIWAF255DGEW BIT FINDER/DRIV | ER | \$5.97 tA | | |
| 1 | All Products | IWAF255DG I | IRWIN SCRIWAF255DGEW BIT FINDER/DRIVER | | Quantity | | |
| | Appliances (94) Electrical (173) | 1 | | 412013 | Add to | | |
| | Flooring Products & Services (12) Hardware (767) Healthcare (1) | Last Refresh: 1 | 10/29/21 | | Cart | | |
| | HVAC (580) Janiforial (191) | WD-40 - WH | ITE LITHIUM GREASE | 416031 | \$8.27 EA | | |
| | Office Supplies (30) Paint Wall Covering & Supplies (10) | WA WD-40 - WHIT | TE LITHERM GREASE | | Quantity | | |
| | Plumbing (655) Property Maintenance (58) | Chadwell Suppl | * | | | | |
| | Special Services (2) Tools (43) Window Coverings (166) | Last Refresh | 19/29/21 | | Cart | | |
| ľ | Supplier 👻 | #120KA MAS | STER PADLOCK - KEYED ALIKE | 403053 | \$3.30 EA | | |
| | Chadwell Supply (3,256) * [10/29/21] * Most recent catalog refresh | Diadwel | TER BITH OCH. VEVED & WE | | Quantity | | |
| | Price | Pizova Messi | N N | | | | |
| | \$0 to \$50 (2.712) \$50 to \$100 (276) | Last Refresh | 10/29/21 | | Add to Cart | | |
| | \$100 to \$500 (202) \$500+ (74) | STANKA DDA | ASS MASTED DADLOCK KEVED ALLVE | 402055 | 25.07 | | |
| | Brand 👻 | Chadwel | NOD BROTCH PAULOCK - RETED ALINE | 403055 | SO.97 EA | | |
| | Chadwell (2.322) Dsw (t) | #140KA BRAS | SS MASTER PADLOCK - KEYED ALIKE | | | | |
| | NR(831) | Chadwel Suppl Last Refresh | PY 10/28/21 | | Add to | | |



2. Select an item and add to the cart.

| ≡ | Spend Management zzzVendor Company Chadwell St | upply | | |
|-----------------------|--|---|--|----------------------------|
| | Back | 1 Product Found | | Page 1 |
| ► | Supplier Hosted Catalogs | and | IRWIN #2 PHILLIPS POWER BIT Chadwell IRWIN #2 PHILLIPS POWER BIT | 412014 \$4.58 рк |
| | Go Show Preferred Only 412014 | | Chadwell Supply Last Refresh: 10/29/21 | Quantity 1 Add to |
| * | Chadwell Supply Quick Order | | Package Quantity 1 Ship Type Standard | Con |
| | Category | < | | > |
| e | All Products Tools Power Tools | | | |
| 0 | . פאט אינע | | | |

3. The item is ready for the final checkout process.

| = | Spi zzz/ | end Managemen /endor Company Ch | i t adwell Supply | | | | | | | | | | enter pro | oduct na | me, type, o Q |) - | ñ | * | Vendor Con Marketplace Adminis | npany vc |
|--------|----------------------|--|-----------------------------|-------------|---------------------------------|---------------|--------|----------|-------------------|-------|-----------------|-----------|-------------|----------|---------------|----------------|--------|-----------|-----------------------------------|------------|
| | Storefro Shopping | Cart | | | | | | | | | | | | | | | | | | |
| ۰ | Shop Onl | ine Shoppin | g Lists C | Quick Order | Frequent Purchases | Browse Catego | ries | Category | Index | Produ | ct Search | Restockir | ig Requests | s | | | | | Create Off | line Order |
| Π | 1 items | | | | | | | | | | | Update | Quantity | Empl | ty Cart | Save Cart | Ad | d to List | Proceed to Ch | eckout |
| | • | | Qty | 1 | Description | 0 | SKU | Cate | gory | \$ | Vendor | 0 | Preferred | \$ | Price 🗘 | иом | 0 Unit | 0 | | |
| ~ % | | a la | | 1 | IRWIN #2 PHILLIPS POWE | RBIT | 412014 | | Bits lap to GL | | Chadwell Supply | | | | \$4.58 | РК | | | | • |
| | | | | | | | | | | | | | | | | | | | | |
| e | | | | | | | | | | | | | | | | | | | | |
| 0 | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |



Punchout Catalog Shopping

1. Search for an item by keywords or category.



2. Select item and add to cart (indicated by green arrow).





3. Review cart and transfer cart to RealPage (Confirm order to RealPage).

| = . | Spend Management zzzVendor Company I Chadwell Supply | | | | | enter pro | duct name, type, orQ | 66 # 1 7 | Vendor Company Marketplace Administrator |
|--------|--|--|--|--------------------|------------------|---------------------------|---|-----------------|---|
| 8 | | YO | U ARE CURRENTLY USING THE UAT/TE | ST SITE Learn More | > | | | | 1 |
| ٠ | C | hadwall | | | | Home About Car | eers Contact Us | | |
| × | | SUPPLY | | | 1 | Products * Services * | Resources * | | |
| D | Sea | arch | | ۹ | 💄 Account | E ASHLAND PINES APARTMENT | s 🔹 🏋 Cart: 🚺 | | |
| ~ * | | | T | © | | | | | |
| | | | cart | complete | | | | | |
| | Ple | ease Confirm Your Order | | | | | | | |
| • | Billi | ling Address | Shipping Address | | | | | | |
| | ASHL 1247 STON Phon | JARU 71815 APARTINETT - 302133 AGCCX RD HE MCUNTAN, GA 30085-2725 HE 770-987-5197 | ASHLAND PINES APARTMENTS - 0021: 1247 ADCOX RD STONE MOUNTAIN, GA 30088-2725 Email: bao_dang@ventron.net Phone: 770-987-5197 | 13 | | | | | |
| | 0 | Group by custom GL categories? | | | | | | | |
| | | SKU Image Product | | Price | Quantity Ordered | Quantity to Ship | Total | | |
| | | 305061 BROAN® 30" DUCTLESS RANG | SEHOOD - BISQUE | \$46.62 | 1 | 1 | \$46.62 | | |
| | | | | | | Confirm Order to OPST | eckout total: \$46.62 Tax: \$3.73 total: \$50.35 rechnology | | e |

4. Customer receives message stating content transferred successfully (indicated by green arrow).

| = | Spend Management zzzVendor Company Chadwell Supp | |
|----|--|---|
| | Supplier Hosted Catalogs | |
| ۰ | | Products added successfully from suppler's catalog. |
| 1 | Product Search | |
| | Show Preferred Only | |
| ~ | Category | |
| * | All Products Appliances (94) | |
| ±: | Electrical (173) Flooring Products & Services (13) Hardware (767) | |
| e | Healthcare (1) HVAC (580) Janitorial (191) | |
| 0 | Lighting (1%) Critics Supplies (2) Paint, Wall Covering & Supplies (2) Plumary (48) Plumary (48) Sopeial Services (2) Sopeial Services (2) Tools (2) Vindow Coverings (16) | |

5. The item is ready for the final checkout process (same as static catalog).

| Spend N | lanagement Company Chadwell Suppl | | | | | | | | | en | ter product nam | e, type, orQ | 6 | * 🣌 | Vendor C Marketplace Admir | ompany vc |
|-----------------------------|--|---|--|---|---|---|---|---|---|---|---|------------------|--|---|--|--|
| Storefront Shopping Cart | | | | | | | | | | | | | | | | |
| Shop Online | Shopping Lists | Quick Order | Frequent Purchases | Browse Categories | Category Index | Product | t Search | Restocking Rec | uests | | | | | | Create O | ffline Order |
| 1 items | | | | | | | | | | | | Update 0 | Juantity | Empty Cart | Save Cart | Add to Lis |
| • | | Qty | Description | | | 0 | sku | Category | \$ | Vendor | \$ | Preferred | 0 | Price 🗘 U | DM 🗘 Uni | ¢ 0 |
| - | | 1.00 | BROAN 30 DUCT | LESS RANGEHOOD - BISQUE | | 1 | 305061 | Range Hoods Map to GL | | Chadwell Supply | | | | \$46.62 E | 4 | |
| . No im | age Provided | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | Spend M Subjects Shorpford Shopping Carl Shop Online | Speed Management Texason Carpor (Cristian Speed Suborging Carbon Shopping Carbon Shopping Lists I Items | Spend Management Scher Dente Store Dente | Scool Management scool of angement account Stop Online Shopping Lists Quick Order Prequent Purchases 1 Items Cy Description 1 200 BESCAN 20 DUCT | Speed Management Zeconserve Costoper (Society Society (Society | Source Cartegories Carteg | Source Management Zecont Zecont Management Zecont Zecont | Sociel Management Second Management | Societ Management Second Management | Source Control Management Second Ma | Source Consequence Conseq | Speed Management | Stored Management Stored Management Sto | Specification Specification | Storef Management scored for specifie Cardego for Cardego for Cardego for Cardego for Cardego for Cardego for for Cardego f | Sport Management Score Concepts Chancel Dear Beaugement Score Sc |

Note: **Images are not transferred to RealPage from Punchout.**